



# Burrinja Hire Charges 2025

Monday to Sunday Venues available 9am to 11pm <i>Pricing is ex GST</i>	Community <i>(includes Dance, Calisthenics, Schools, Local Government and Not for Profit groups)</i>	Commercial
Venue	Per Hour	Per Hour
<b>Theatre</b> Seats up to 400  <i>Minimum booking 4 hours Theatre Performance rates apply 1.5 hours before the show start time.</i>  <i>Backstage and dressing rooms are included with Theatre Hire</i>	<b>Access</b> \$121 <b>Presentations/ Rehearsal</b> \$194 <b>Performance</b> \$268	<b>Access</b> \$173 <b>Presentations/ Rehearsal</b> \$278 <b>Performance</b> \$382
<b>Lyre Room*</b> Seats 80 theatre style Seats 40 cabaret style Or 110 standing  <i>Minimum booking 3 hours</i>	<b>Workshop/Training /Presentation /Rehearsal</b> \$71 <b>Performance</b> \$142	<b>Workshop/Training /Presentation /Rehearsal</b> \$101 <b>Performance</b> \$202
<b>Lyre Room (extra dressing room)</b>	\$124 flat rate	
<b>Foyer*</b> Seats 50 or 80 standing <i>Minimum spend \$1,000</i>	\$142	\$202
<b>Meeting Room *</b> Seats 10 <i>Boardroom style only</i>	\$48	\$68
<b>Arts Workshop *</b> Seats 15 <i>You must leave the room how you found it</i>	\$37	\$52
<b>Tea and Coffee Station</b> <i>Available for bookings over 30 pax, includes unlimited self-serve set up for up to 6 hours</i>	\$4.95 per person	
<p><b>*External Catering:</b> Events can be externally-catered for – conditions apply, contact <a href="mailto:venue@burrinja.org.au">venue@burrinja.org.au</a> for more details</p> <p><b>*Alcohol:</b> All alcohol must be supplied and served by Burrinja – POA</p> <p><b>*Cleaning:</b> If the venue is left in poor condition or requires additional cleaning due to hirer, a \$75 per hour fee will be charged.</p>		

<b>Staffing</b>	
<b>Monday to Saturday</b> Venue Technician Duty Manager Ushers	\$70 per hour \$53 per hour \$44 per hour
<b>Sunday and Public Holidays</b> Venue Technician Duty Manager Ushers	\$90 per hour \$80 per hour \$66 per hour
<b>Ushers:</b> must be included for events in the Theatre (1 usher for up to 50 patrons, 2 above 50 patrons) Ushers are required to start 1 hour prior to a performance and conclude their shift 15 mins after the performance finishes.	
<b>Duty Manager:</b> is required for all Theatre performances regardless of the scheduled time. The Duty Manager must start 1 hour and 30 minutes prior to the performance and ends their shift when your patrons leave or at a minimum 30 minutes after your performance ends.	
<b>Technician:</b> required for the duration of the hire in the Theatre including bump in and rehearsals. The Technician commences 1 hour before your arrival at the venue and end their shift 30 minutes after your bump out. If Technicians are required to spend additional time beyond the hours booked preparing for your event you will be charged for this time.	
*All staffing will be charged at a minimum of 3 hours, except technicians which are minimum 4 hours *A duty manager is required if you've booked the Theatre, if Burrinja is not open to the public or your booking is after 4pm	
<b>Blank row</b>	
<b>Ticketing</b> Includes website listing, online, phone and in person sales service by Box Office staff for your event	\$3.95 per ticket sold  \$1.10 per complimentary ticket issued
<b>Equipment</b>	
<b>Theatre Projector – Laser</b>	\$350 flat rate per day or part thereof
<i>All standard rig, audio, visual, lighting and theatre equipment is included as part of theatre hire</i>	
<b>Lyre/Meeting room Projector</b>	\$134 flat rate per day or part thereof

**General terms:**

- Minimum booking is 3 hours, except the Theatre which is a minimum of 4 hours
- All staffing is charged at a minimum of 3 hours, except for Venue Technicians which are charged at a minimum of 4 hours
- Ensure your total booked time includes set up and pack down
- Hire is not confirmed without a signed Hire Agreement and the payment of a 25% deposit invoice
- The Burrinja Foyer Bar is the only alcohol service point in the centre
- Under no circumstance can BYO alcohol be brought onto the premises
- All prices are subject to change without notice
- All pricing is subject to GST
- A full set of terms and conditions is available on our website