

BURRINJA EDUCATION TOUR BOOKING FORM

Please help us to make your tour run smoothly by completing this form.

CONTACT / INVOICE DETAILS:

School Name: _____

Contact Name: _____

Address: _____

Telephone No: _____ Email: _____

Invoice Name: _____ Email: _____

TOUR INFORMATION. (Tours are 50 minutes in duration, and can host a maximum of 30 students.)

Tours are available Monday to Friday, 10.30am – 4.00pm, and include an Education Kit and/or Gallery Worksheets.

Please circle which type of tour you are interested in:

Indigenous Art and Culture Learning Tour
(Suitable for Primary and Secondary Students)

Feature Exhibition Learning Tour
(Suitable for Secondary Students)

If your tour is for VCE students, would you like it to include Gallery Management/Operations information?

Tour Date: _____ Time: _____

No. of people: _____ Age Range of Students: _____

If you have more than 30 students, the tours will need to be held in more than 1 group. Please discuss this with a Burrinja staff member to work out running/break times and alternative group activities.

Are there any particular interests/outcomes/curriculum tie-ins you require in your tour?

TERMS AND CONDITIONS OF PAYMENT:

Payment: Fee per person: \$4 (plus GST). Minimum fee \$60.

You will be emailed an invoice shortly after your tour date.

Terms: Bookings for guided tours are essential. Please let us know if there are any specific outcomes you would like from your tour. The ratio of adults to children: ideally 1 adult for every 10 children. Note that teachers or supervisors are responsible for their groups and are expected to stay with them at all times.

Thank you for this information.

Please email this completed form to gallery@burrinja.org.au or fax to 03 9754 8523.

One of our staff members will be in touch with you to discuss your tour requirements and confirm your booking.

OFFICE USE ONLY: Venue Booked | Guide Confirmed | Accounts | Confirmation Letter